

***BORDERNETwork 2010-2012:*** Highly active prevention: scale up HIV/AIDS/STI prevention, diagnostic and therapy across sectors and borders in CEE and SEE.

## ***Kick-Off Meeting***

June 30 – July 2 2010, Berlin

## ***PROGRAMME***

### **Meeting's venue:**

#### **Hôtel de France**

Centre Français de Berlin

Müllerstrasse 74

13349 Berlin (Wedding)

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### **Organisation:**

#### **SPI Forschung gGmbH**

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WP3: Evaluation (internal, external)

19:30

**Get together Dinner**

*Café Orange, Berlin Mitte, Oranienburger Str.32*

**Day 2 - Thursday, July 1 2010**

9:00 – 11:15

**WP 4: Cross-border Networking - Introduction of the 5 model regions**

**Moderation:** Elfriede Steffan, Tzvetina Arsova Netzelmann,  
SPI Forschung gGmbH

**Rapporteur:** *Christiane Firnges, SPI Forschung gGmbH*

1. Model Region working groups – first regional committee meeting: exchange, discussion, planning of common actions
2. Presentation of the first common plans of the 5 model regions into plenary

11:15 – 11:30

*Coffee break*

11:30 – 13:00

**WP 5: Bridging research to practice**

**Introduction:** *Elfriede Steffan, SPI Forschung gGmbH*

1. HIV/STIs Sentinel Surveillance among STI patients Moderation: *Karin Haar, RKI, Berlin*
2. HIV/STIs Second Generation Behavioural Surveillance among Sex Workers

**Moderation:** *Tzvetina Arsova Netzelmann, SPI Forschung gGmbH*

**Rapporteur:** *Elfriede Steffan, SPI Forschung gGmbH*

13:00 – 14:30

*Lunch*

14:30 – 16:00

**Parallel Expert Working Groups**

WP 6: Early HIV/ STIs diagnostic	WP 7: Referral/management HIV/STIs and co-infections
<b>Moderation:</b> <i>Kristi Rüütel, NIHD, Tallin, Estonia</i>	<b>Moderation:</b> <i>Dr. Wolfgang Gütthoff, AHP, Potsdam, Germany</i>
<b>Rapporteur:</b> <i>Christiane Firnges, SPI Forschung gGmbH</i>	<b>Rapporteur:</b> <i>Elfriede Steffan, SPI Forschung gGmbH</i>
<b>Participants:</b> AHW, AHP, HESED, AISC, LIC, SPWSZ, POMOST, ARAS, PRIMA	<b>Participants:</b> HESED, NIHD, RKI, MAT, SPWSZ, ARAS, PRIMA

16:00 – 16:30

*Break***16:30 – 18:00 Parallel Expert Working Groups**

<b>WP 8: Community-based prevention</b>	<b>WP9: Quality Assurance of Youth HIV Prevention</b>
<b>Moderation:</b> <i>Milena Mihaylova,            Radostina Antonova, HESED, Sofia,            Bulgaria</i>	<b>Moderation:</b> <i>Lukas Schmuckermair, AHW, Vienna,            Austria,            Christiane Firnges, SPI Forschung            gGmbH</i>
<b>Rapporteur:</b> <i>Tzvetina Arsova            Netzelmann, SPI            Forschung gGmbH</i>	<b>Rapporteur:</b> <i>Elfriede Steffan, SPI Forschung gGmbH</i>
<b>Participants:</b> AHW, AISC, LIC, ARAS, PRIMA	<b>Participants:</b> NIHD, MAT, AHP, LIC, SPWSZ, POMOST, ARAS

18:00 – 19:00

**1<sup>st</sup> Steering Committee Meeting and Feedback from Expert Working Groups****Moderation:** SPI Forschung, Berlin**Participants:** AHW, HESED, NIHD, RKI, AHP and collaborating partner/s

18:00

***Free evening in Berlin (for cultural and leisure-time offers consult participants folder)******Optional: guided city tour in Berlin Mitte by feet (contact the organisers)***

## Day 3 - Friday, July 2 2010

9:30 – 11:15

### Project administration and financial management

#### Important administrative and financial requirements from EC perspective

*Cinthia Menel Lemos, EAHC*

#### Project financial reporting documents

#### Working group and bilateral consultations

**Moderation:** *Elfriede Steffan, Tzvetina Arsova Netzelmann, SPI Forschung*

**Administrative assistance:** *Dinah Ibrahim, Lydia Skierwiderski, SPI Forschung gGmbH*

- Guidelines and forms for reporting;
- Timesheet form for staff time;
- Guidelines of the travel reimbursement procedures according to EU regulations;
- Procurement of subcontracting of external services according to EU regulations

11:15 – 11:30

#### Coffee break

11:30 -12:30

#### Update of project's time-table

**Moderation:** *Elfriede Steffan, Tzvetina Arsova Netzelmann, SPI Forschung*

Planning of coordination on-site visits in the model regions

Next steps

**Rapporteur:** *Christine Körner, SPI Forschung gGmbH*

12:30

#### Closing of meeting and departure